

East Lake Woodlands Cluster Four Home Improvements, Inc.

Meeting of the Board of Directors August 14th, 2017

Approved Minutes

A meeting of the Board of Directors of the East Lake Woodlands Cluster Homes Unit Four was held on August 14th, at 6:30PM at the Progressive Mgt., office.

Directors present, Helen Crowley, Jean Wray, Barbara Shagrin, Frank Clarke and Bette Payne. Jill Bartholmey and Rick Cantrell were absent with cause. Bill Martin of Progressive Mgt., also attended and a quorum was established. Helen Crowley, Vice President, called the meeting to order at 6:31 PM.

Order of Business: Minutes from the last Board Meeting were approved.

Vice Presidents Report: Helen gave a short recap on the meeting between several of our Board members and three members of the Community Assn., to discuss improving relations between the Bound and Unbound Assns. At that time we related our reasons for not yet renewing our contract with the ELW Community Assn. The current contract will expire in November 2017. Another item discussed was, perhaps, to enhance security measures.

Treasurers Report: In Jill's absence, Bill reported the past due of \$2080 in Accounts Receivable. He also stated we are under budget by \$12,265 to date.

Managers Report:

1. Bill reported that a number of mail boxes had been repaired recently.
2. The member at 30 Evelyn reported a lot of dead plants in front of unit.
3. Bill received a call regarding an irrigation problem at 100 Poole Place.
4. Bill stated there are several sidewalk issues that need attending.

Residents Open Forum: A resident made reference to the Open House incident of July 2, 2017. Several members related issues with their fences and inquired about the fence repair schedule. Another member asked if we will be mulching this year. A question arose regarding replacement of shrubs and Bette

stated that new shrubbery will be on the 2018 agenda. Helen reported that Rick is looking at the salt levels in our wells which could be a contributing factor to the loss of shrubs. Jean stated that a neighbor on Tads Trail asked her to relay to the Board his concerns regarding dog owners not picking up after their pets and owners who put garbage out the night before pickups.

Architectural Report: A request to install gutters is being handled appropriately along with a request to install new shrubs, both on Collette Ct. A third request concerned a sidewalk on Tads Trail that needs adjusting and the installation of a handrail. Further investigation is required before approval.

Irrigation and Grounds: Frank broached the subject of the sensors for the sprinkler system and an in depth discussion followed. This issue will be addressed at the Sept., meeting. Frank also mentioned he resented a letter he received from PMI informing him that he was no longer on the Irrigation Committee. Bette reported that the tree trimming is completed and that we went slightly over budget. Also, we have 90 days to replace several trees that had been cut down. A copy of the list of trees allowed by the County will be sent to the Board members to peruse.

Deferred Maintenance: No report

Welcome Committee: No report

Old Business: None

New Business:

1. Helen stated she will send an email to the Board regarding adding items to the Agenda for New Business.
2. Frank announced he will not be attending the September meeting.

The next meeting of the Board will be September 11th at 6:30 PM at the PMI office. There being no further business a motion was duly made and carried to adjourn at 7:30 PM.

Respectfully submitted,
Jean Wray, Secretary